

ORANGE COUNTY ASIAN AND PACIFIC ISLANDER COMMUNITY ALLIANCE
OCAPICA
JOB ANNOUNCEMENT

Title: Clinical Supervisor	Division: Mental Health – Well(ness)essity
FLSA: Non Exempt, Part Time (2-5 hours per week)	Supervisor: Program Director
Pay Range or Rate: \$55 - \$60 / hour	Revised: November 2022

Summary

Through the Outreach and Engagement Program Well(ness)essity, OCAPICA's objective is to increase knowledge, skills, and self-awareness about mental illness and wellness, the importance of mental health to decrease the stigma of mental health, create awareness on suicide prevention, promote and increase help-seeking behaviors, as well as, participant/client empowerment of their health and wellbeing. The Outreach and Engagement Program Well(ness)essity services include: outreach activities, peer-based support services, case management services, and group educational and skill building services. OCAPICA is dedicated to developing and carrying out creative and innovative activities that best serves the diversity of Orange County residents and the community need.

Under the supervision of the Program Director, the Clinical Supervisor will provide clinical support and training to program staff members within clinical scope of practice.

Essential Functions

100% Program

- Ensure that the program is in compliance with all statutory and contractual requirements and that policies are being observed and administered by the staff in order to provide proper delivery of services of the highest quality.
- Supervise and provide on-going trainings for assigned staff.
- Ensure and provide peer support and case management staff with weekly supervision.
- Assist in development and revision as necessary of all program policies and procedures to ensure contractual compliance of Agency and County standards.
- Assist in implementation and monitor program standards of care and best practices.
- Collaborate effectively with other community organizations, county services, school districts, and wrap around services to establish continuity of care and needed referrals for clients with attention to cultural relevance and competency.
- Participate in program triage process when appropriate.
- Knowledge of DSM-V and extensive experience in clinical supervision.
- May support the supervision of interns as needed.
- Perform any other functions as needed by management and agency.

Minimum Qualifications - Knowledge, Skills and Abilities Required

- Must have a current California license as a Licensed Clinical Social Worker (LCSW) or Licensed Marriage and Family Therapist (LMFT).
- Extensive management and clinical training with a minimum of 5 years' experience working in the mental health field.
- Demonstrated competence in service coordination and networking with other human service and health care providers.
- Strong organizational, writing, and communication skills.
- Knowledge and experience in administration of a team effort, including team building; familiarity with referral sources; and the ability to supervise and manage both professional and paraprofessional staff.
- Knowledge of DSM-V and working principles of Recovery and Resiliency Models.
- Ability to work in multidisciplinary team of care including peers, consumers, and families.
- Must have current and valid California driver license, car insurance and reliable transportation (to travel to conferences, meetings, and trainings). Proof must be submitted.
- Verification employment eligibility and Background Check required.

Non-Essential Qualifications - Knowledge, Skills and Abilities

- Bilingual and bicultural in a language other than English
- Understanding of monolingual communities of color, immigrants, and refugee cultural issues and dynamics.
- Understanding of children, youth, adult and older adult development.

- Experience in nonprofit administrative and financial compliance.
- Demonstrate knowledge and sensitivity to various cultures and underserved youth and their families. Must be comfortable working in a team environment.
- Must have excellent networking and communication skills.
- Must be comfortable with the philosophy and goals of OCAPICA.

Supervisory Responsibilities

This position is responsible to supervise assigned staff and may also supervise Masters and Bachelor level interns as needed.

Environmental Conditions (Working Conditions)

The environment for this position is an office environment (may include shared office space), and community (field) based settings, exposed to weather conditions and noise level prevalent at the time.

Physical Requirements

In the course of performing this job, the incumbent typically spends time sitting, standing, walking, typing, filing, listening and speaking, driving, and light lifting.

Mental Requirements

The incumbent in this position must be able to accommodate to any/all of the following: tolerance for distractions and interruptions; uncontrollable changes in priorities/work schedules; be able to process information, think, and conceptualize.

Application Process

Please e-mail or fax a cover letter, resume, and 2 professional references (past supervisors including e-mail address and phone number) to: careers@ocapica.org

Please ensure that the email subject has the job title: **Well(ness)essity – Clinical Supervisor**

No Phone Calls Please

Application deadline: Open until filled.

Agency Background

OCAPICA was established in 1997 as a nonprofit organization with a specialty in serving the diverse Asian American and Pacific Islander communities. Since then, OCAPICA has expanded and serves all communities, especially low income communities through several different programs in health, mental health, workforce development, policy and civic engagement, youth development, and education. OCAPICA has more than 90 employees that speak 24 languages and serve more than 40,000 community members a year.

OCAPICA is an Equal Opportunity/Affirmative Action Employer